



"The City With a Heart"

Larry Franzella, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Jim Ruane, Councilmember

MINUTES

CITY COUNCIL REGULAR MEETING

April 10, 2007

7:00 p.m.

1. CALL TO ORDER: This is to certify that the San Bruno City Council met in regular session on April 10, 2007 at the San Bruno Senior Center, located at 1555 Crystal Springs Road. The meeting was called to order at 7:00 p.m.

Mayor Franzella thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Franzella with Vice Mayor Ibarra and Councilmember Ruane, Medina and O'Connell in attendance. Recording by Deputy Clerk Hasha. The Pledge of Allegiance was led by Interim Community Development Director Akinin.

3. ANNOUNCEMENTS: **Mayor Franzella** announced San Bruno Redevelopment Agency Meeting would follow tonight's City Council Meeting.

Councilmember O'Connell announced the **Places Spaces & Faces Program** deadline to enter either digital or regular photographs is Monday April 16th, to be aired on San Bruno Cable Channel 11 on Tuesday, April 24th.

Councilmember O'Connell also added **Operation Clean Sweep** would be on Saturday, May 5th; volunteers may register on-line on the City's website at www.sanbruno.ca.gov under the "About the City" tab on the Operation Clean Sweep page; you may also request registration information by calling the Operation Clean Sweep hotline at 616-7145.

4. PRESENTATIONS:

a. **Mayor Franzella** presented a proclamation to **Library Services Director Terry Jackson** for **National Library Week**. She thanked the Mayor and Council and mentioned tomorrow night, Wednesday April 11th the Library will be sponsoring a very special program on global warming, with award winning speaker Jonathan Waterman. She also announced next Thursday, April 19th at 7:30 p.m., the first installation of public art, by the Culture & Arts Commission, will take place. It is a bronze sculpture, and will be placed on the library lawn.

b. **Mayor Franzella** presented a proclamation to San Mateo County Mosquito Abatement District Director Robert Gay, declaring April 23-29 as **West Niles Virus and Mosquito and Vector Control Awareness Week**. Mr. Gay thanked the Mayor and Council noting how important this awareness in battling the disease and also commended the efforts and commitment of our District Trustee Robert Riechel not only has he been instrumental in the progress the District has made, but he has done a great job keeping San Bruno informed on District activities. He assured the Council the District has been very active in its surveillance and control programs for West Nile Virus.

5. REVIEW OF AGENDA: No changes were made.

6. APPROVAL OF MINUTES: Regular City Council Meeting of March 27, 2007, approved as submitted.

7. CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Payroll of March 23, 2007.
- b. **Approve:** Accounts Payable of March 19, 2007.
- c. **Approve:** Out-of-State Travel Water Services Manager to Attend Annual American Water Works Association Conference in Toronto, Canada June 24 to June 27, 2007.
- d. **Adopt:** Resolution Authorizing City Attorney Salary Step and Benefit Adjustment.

M/S Ibarra/Ruane to approve the Consent Calendar. Passed unanimously.

8. PUBLIC HEARINGS:

Hold Public Hearing and Adopt Resolution Ordering Amendment to the City of San Bruno Classification Plan by Adopting Position Descriptions and Salary Ranges for the Cable Television Department for the Warehouse Clerk and Lead CATV Customer Service & Technical Support Representative.

Director of CATV Tenzin Gyaltsen gave an overview of the proposed resolution and answered questions from the Council.

Councilmember Medina asked for clarification on how many additional positions this resolution would create.

Director Gyaltsen explained it is actually only one new position.

Mayor Franzella opened the Public hearing. No one wished to address the Council or staff.

Mayor Franzella asked if there was a motion to close the Public Hearing.

M/S Ruane/Ibarra to close the Public Hearing. Passed unanimously.

Councilmember Ruane introduced the resolution for adoption. Passed unanimously by a roll call vote.

9. CONDUCT OF BUSINESS:

- a. Review Proposed San Bruno Garbage Company Rate Increase and Proposed Property Owner Notice and Protest Process for 2007-08 Garbage Rates.

Finance Director Jim O'Leary advised the Council on the proposed rate increase and protest process. He also answered questions from the Council.

Councilmember Ibarra asked for the cost of the mailing and noticing.

Director O'Leary answered that it will be about \$10,000.

Mayor Franzella pointed out that the Council Sub-Committee decided it would be better to wait until next year after a detailed audit has been done and then the three-year rate increase could be

more accurately created. He added the proposed 7.23 % increase to residents with the 32 gallon service would be a \$1.39 per month increase.

b. Adopt Resolution Amending the City's Employee Home Loan Assistance Program Related to Loan Cap and Refinancing.

City Manager Connie Jackson recused herself from this item stating a conflict of interest because she participated in this program when she purchased her home.

Finance Director Jim O'Leary outlined the proposed resolution stating the loan limit would increase from \$80,000 to \$140,000, in addition, the program would no longer be limited to first time home buyers, but also to people wanting to move up and also allows for a cash out re-financing when the purpose of re-financing would be to do home improvements only. The focus is an effort to retain employees by helping them live in City limits.

Vice Mayor Ibarra asked if suddenly there was a large interest in the program, is the City prepared financially to accommodate the demand.

Director O'Leary said the program design only allows the City to loan out no more than 10% of its investment portfolio, which currently contains \$26 million, so he doesn't foresee a problem.

Vice Mayor Ibarra pointed out the minute's state there have been recent inquiries made by employees about the program.

Director O'Leary responded there are several new employees that are very interested in moving into the community and have been looking on the Peninsula but have been limited by the down payment required.

Councilmember Ruane introduced the resolution for adoption. Passed unanimously by a roll call vote.

c. Receive Report on the City's Disaster Preparedness Planning and Training Activities.

Fire Chief Dan Voreyer presented the report to the Council, closing with a reminder to the public that self-reliance is a key factor in disaster preparedness, all families and individuals should have a minimum of 72 hours, which is three days worth of water food and other pertinent items on hand, further information is available on the Fire Department's web page.

Councilmember O'Connell asked how would new employees receive employee emergency training.

Chief Voreyer responded a quarterly schedule would be put in place so that all new employees can receive the 4-6 hour training.

Councilmember O'Connell asked if it would be possible to include our new employees in training being conducted by neighboring cities, providing more frequent training opportunities.

Chief Voreyer stated in the past certain training has been done in a joint effort with other cities and county agencies, and they will continue to look at this as a method.

Councilmember Medina thanked the Chief for his report and emphasized the importance of the

community being prepared for emergency situations and he hopes the Council may also be trained to better understand what their role is during a time of need.

Councilmember O'Connell mentioned that the City has received a very well done video from the City of San Francisco on Disaster Preparedness and it is in the library for check out. She asked if it could be aired on Channel 11 following a Council Meeting in the future.

Chief Voreyer agreed it is a valuable tool they have used as a teaching aid, adding it is available in several different languages and he will work with the City Manager to air it.

d. Adopt Resolution Establishing a Program and Policy for Leasing Unused Fiber Installed with the 1997 Cable Television System Upgrade.

System Engineer Johnson presented the report to the Council outlining the proposed resolution.

Councilmember Ruane are we certain we won't need this black fiber in the future and regret this decision.

Mr. Johnson assured him there is more than enough fiber, not only in the business park but throughout the city.

Councilmember O'Connell expressed concern about the proposed three-year leases in the event after a shorter period of time, the City would like to get out of an agreement.

CATV Director Tenzin Gyaltsen answered there would most likely be a provision for that, many City agreements are for one year periods, some of our cell site agreements are for five years however they also contain early termination clauses, the agreements are still being designed, so they can be done however the Council desires. He also reiterated there should be no concern on the City's part due to abundant quantities of fiber.

Mayor Franzella offered that given the amount of fiber, if this turns out to be a trend, there could be subsequent price competition, then a longer lease would secure revenue.

Councilmember Ruane asked if the fact we are leasing to another business requires us to expend City personnel resources.

Director Gyaltsen replied we will not be required to provide personnel, the fiber is already in the cable system and any on-going maintenance or construction costs associated with leasing will be the responsibility of the leasee.

Councilmember Medina asked if set-up time might be required of our personnel.

Director Gyaltsen explained it would be a minimal administrative involvement and a one time site visit of approximately one hour would really be all that is necessary.

Vice Mayor Ibarra asked for an example of exactly what an interested party would be doing with our excess fiber.

Director Gyaltsen explained they would be connecting two of their facilities to another data network for the transferring of information between facilities business communication.

Mayor Franzella asked if we could pass off the connection beyond the City limits to another system in San Mateo for example, understanding our lease fee ends at our borders.

Director Gyaltsen answered yes.

Councilmember Ruane introduced the resolution for adoption. Passed unanimously by a roll call vote.

10. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Alan Lubke, Fleetwood Dr., thanked the City Manager for a letter containing actions and the status of issues he had brought to the Council's attention over the last year. He has nearly completed his inspection of the City's parks and playgrounds, and reported on the following matters. The height of the grass at the Herman Tot Lot Park, he reported it to staff and is concerned it be cut as soon as possible. Also at the dog park far too many people do not pick up after their dogs; in addition, there is a muddy area that could be corrected by using a little fill.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ruane noted after operating for 37 years out of the Allen School site, the San Bruno Dog Obedience School will be closed down. With concurrence from the Council he would like to ask staff to assist them in finding another location in the city. They have been in our community for a so long with people coming from Sacramento to San Jose to attend classes, he would like to do what we can to help accommodate them.

Mayor Franzella agreed with Councilmember Ruane and asked the Council if there was any objection. With concurrence from the Council it was agreed to assist the school in re-locating.

13. CLOSED SESSION: None

14. ADJOURNMENT: There being no further business to transact, the meeting concluded at 7:48 p.m. The next Regular City Council Meeting will be held on April 24, 2007, at 7:00 pm, at the Senior Center, 1555 Crystal Springs Road.

Respectfully submitted for approval
at the San Bruno Redevelopment
meeting on April 24, 2007.

Vicky S. Hasha, Deputy Clerk

Larry Franzella, Mayor